

## Important 2010 Swap Meet Information for Vendors

Due to fairgrounds remodeling, vendor spaces may be in different locations.  
**FAIRGROUND POLICY: no dogs allowed except service animals.**

### THERE WILL BE NO EARLY SETUPS

Gates will open Friday at: approximately 2 p.m. for indoor vendors  
approximately 4 p.m. for outdoor vendors  
7 a.m. on Saturday and Sunday

Vendor stock **MUST** consist of **Auto-related and/or antiques and collectible items ONLY**  
No clothing or rummage sale items allowed  
No new arts & crafts items allowed

**\*\*NO SALE OF FOOD ITEMS ALLOWED\*\***

(Except in booths staffed by members of the Itasca Vintage Car Club, or its authorized agents.)

**No motorized personal vehicles without a Handicap Permit & Proof of Insurance. No ATV's, motorcycles, scooters, bikes, skateboards or roller blades allowed in the swap meet area!!!**

### **Vendor Questions:**

Swap Chairman--JERRY LATOLA 218-326-5910

[jessharry1400@msn.com](mailto:jessharry1400@msn.com)

### **SWAP MEET VENDORS**

Mail form **before JULY 4<sup>th</sup>** to: Itasca Vintage Car Club, P.O.Box 131, Grand Rapids MN 55744

Indoor Spaces: \$40 each pre-paid  
Outdoor Spaces: \$30 each pre-paid or \$35 at the Gate

Bring Your Own Tables

No Food Items or New Arts & Crafts Items

**(\*\*\*\*PLEASE PRINT CLEARLY\*\*\*\*)**

Please Reserve \_\_\_\_\_ Spaces \_\_\_\_\_ Outdoors \_\_\_\_\_ Indoors Enclosed is \$ \_\_\_\_\_ (Make Checks Payable to IVCC)

Name \_\_\_\_\_ Type of Merchandise \_\_\_\_\_

Address \_\_\_\_\_ Tax ID# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Vendor Release – Please carry your own liability insurance Liability Release \_\_\_\_\_

**(\*\*\*ST-19 forms MUST be filled out and returned with vendor application!!\*\*\*)**

The Itasca Vintage Car Club reserves the right to administer the above policies,  
and we ask you to continue to work with us to provide an enjoyable and quality swap meet.

## Pre-registered vendors:

YOU **MUST** FILL OUT & RETURN THE **ST-19 FORM** WITH YOUR REGISTRATION.

1. **To be pre-registered** your money, registration form and ST-19 form must be received by July 21<sup>ST</sup>.
2. Vendors **must** be **pre-registered by July 4<sup>th</sup>**, to **hold** their **same spots** that they had LAST YEAR!
3. There will be a map at the main tent so you will be able to check to see if your name is on it.
4. Please don't ask us to find your spaces for you; we do not have the manpower.
5. The spaces will be marked with a flag with your name on it and may be in a slightly different location due to fairgrounds remodeling. **ANYONE FOUND PULLING A FLAG WILL BE ASKED TO LEAVE AND YOUR MONEY WILL NOT BE REFUNDED!**
6. Check-in will begin on Friday at 9 a.m.:  
**Outside vendors:** Pre-registered outdoor spaces are \$30/space-- approximately 10 X 30.  
**Inside vendors:** You **MUST** pre-register for all indoor spaces at \$40/space --approximately 10 X 12. We would like all of you to wait near the lake and line up in the west parking lot. We will let you in about 2 p.m. Please unload as fast as you can, so we can begin to let the other vendors in. If you happen to get lined up in the field with the outside vendors; sorry, but you are stuck there.  
**All vendors:** **Please stay with your vehicle until we check you in.** You will be given a tag to hang on your rearview mirror when you have been checked in. Leave the tag there as it allows free parking and lets everyone know you have been checked in.
7. We will be sending out confirmation cards as we receive your payment and registration. If you do not receive a confirmation card by July 15<sup>th</sup>, please contact Jerry Latola.
8. Please send in for VENDOR SPACES ONLY, we do not collect camping fees. The Fair Board collects camping fees. Camping on your vendor space is allowed, make sure you have room to open doors etc.
9. There will be no piggyback plugging in and no cords will be allowed to be strung across walkways or roadways.
10. We will hold spaces until SATURDAY at NOON, unless we are notified before hand. Money will be refunded, if you notify us before the show.

## If you decide not to pre-register, please be aware:

1. You will be lined up on the other side of the field from the pre-registered vendors. Please stay with your vehicle until we check you in.
2. You will be asked to fill out a blue card and a ST-19 form. Please print clearly so we will be able to put you on the mailing list. Outdoor spaces are \$35/space at the gate. So have your money ready, check in will then go faster. You will also receive a tag to hang on your rearview mirror to allow free parking.
3. You will be allowed in to set up after the pre-registered vendors.

## TO ALL VENDORS:

1. If you find a space this year that you would like to keep from year to year, please find the Swap Chairman and he will mark it on the map.
2. No new vendors will be allowed in on Sunday.
3. After April 15<sup>th</sup> we will start a list of new names for inside spaces.
4. If you have questions, you will not be able to get in touch with the Swap Chairman after July 21<sup>th</sup>, he will be at the fairgrounds preparing for the swap meet.

### BUILDING HOURS FOR 2010

Friday — Lock up is 9 pm

Saturday — Open at 7 am – Lock up is 6 pm

Sunday — Open at 8 am – Close whenever you want.

**Thank you for supporting our Swap Meet.  
We look forward to seeing you in 2010.**

# Itasca Vintage Car Club's 39<sup>th</sup> Annual Northern Minnesota

(Always the last Full weekend of July – Rain or Shine)

Car Show -----Swap Meet-----Craft Show  
(Sunday only) (Saturday & Sunday) (Saturday only)

## July 24<sup>th</sup> & 25<sup>th</sup>, 2010

### Itasca Co Fairgrounds

North on 3<sup>rd</sup> Avenue East

Grand Rapids, MN

Car Show	Vendors	Crafts
<ul style="list-style-type: none"> <li>- Sunday only 7 am – 4 pm</li> <li>- \$7.00 Pre-registered</li> <li>- \$10.00 at the Gate</li> <li>- No Entries after 12:00 noon</li> <li>- Cars must be 20 yrs or older</li> <li>- No Classes</li> <li>- \$2,000 in prizes</li> <li>- Must be present to win</li> <li>- No For Sale signs</li> <li>- Dash Plaques for the first 350 Entries</li> </ul>	<ul style="list-style-type: none"> <li>- Friday evening set up</li> <li>- Saturday &amp; Sunday</li> <li>- Two-day spaces                             <ul style="list-style-type: none"> <li>- indoor \$40.00 prepaid</li> <li>- outdoor \$30.00 prepaid</li> <li>- outdoor \$35.00 at gate</li> </ul> </li> <li style="text-align: center;"><b>Used Car Corral</b></li> <li>- \$20 per space for two days</li> </ul>	<ul style="list-style-type: none"> <li>- Tent set up Fri after 5 pm</li> <li>- Saturday only 8 am – 4 pm</li> <li>- \$30.00/site</li> <li>- Crafts must be handmade by <u>Exhibitor</u></li> <li style="text-align: center;"><b>Information:</b></li> <li>- Tom Chapin – 218-999-5746</li> <li>- Don Carlson – 218-259-0197</li> <li>- Bertha Hamilton – 218-326-2281</li> </ul>

**Food Booths open Friday, Saturday & Sunday – Breakfast Sat & Sun only**

**Parking: \$5/Car, \$2/Motorcycle, \$10/Motorhome, Bus, Trailer**

### Saturday, July 24<sup>th</sup>

Noon – 4 pm Northern Vintage Stockcar Racers will have their vehicles on display on the Midway

6:30 pm Racing at the Grandstand...a small admission fee will be charged

**Come and visit with the drivers and see these unique stockcars**

Vendor Information – Jerry Latola @ 218-326-5910 or [jessharry1400@msn.com](mailto:jessharry1400@msn.com)

General Information – Kay Mueller @ 218-326-0234 or [carcrazy73@yahoo.com](mailto:carcrazy73@yahoo.com)

– IVCC website [www.itscavintagecarclub.com](http://www.itscavintagecarclub.com)

Camping at Fairgrounds – 218-326-6470

Lodging – Grand Rapids Convention & Visitors Bureau –

800-472-6366 / 218-326-9607 – [www.visitgrandrapids.com](http://www.visitgrandrapids.com)

– Grand Rapids Chamber of Commerce –

218-326-6619 or [www.grandmn.com](http://www.grandmn.com)

# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

**Do not send this form to the Department of Revenue.**

<b>Print or type</b>	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

<b>Merchandise sold</b>	Describe the type of merchandise you plan to sell.

<b>Sales tax exemption information</b>	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

<b>Sign here</b>	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone ( )

**PENALTY** — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

# Information for sellers and event operators

---

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

## **Sales tax registration**

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

## **Information and assistance**

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.