

# Itasca Vintage Car Club

PO Box 131  
Grand Rapids MN 55744



## Important 2009 Swap Meet Information for Vendors

Due to fairgrounds remodeling, vendor spaces may be in different locations.  
**FAIRGROUND POLICY: no dogs allowed except service animals.**

### THERE WILL BE NO EARLY SETUPS

Gates will open at: 4 p.m. on Friday  
7 a.m. on Saturday and Sunday

Vendor stock **MUST** consist of Auto-related and/or antiques and collectible items ONLY  
No clothing or rummage sale items allowed  
No new arts & crafts items allowed

**\*\*NO SALE OF FOOD ITEMS ALLOWED\*\***

(Except in booths staffed by members of the Itasca Vintage Car Club, or its authorized agents.)  
Food booths will be open Friday, Saturday & Sunday  
Breakfast available Saturday & Sunday only

**No motorized personal vehicles without a Handicap Permit & Proof of Insurance. No ATV's, motorcycles, scooters, bikes, skateboards or roller blades allowed in the swap meet area!!!**

Please refrain from using Channel 5 on the fairgrounds  
IVCC uses this channel to communicate between workers to make the swap meet run smoother

**Thank You for supporting our swap meet  
We look forward to seeing you in 2009**

Vendor Questions:  
Bill Benham 218-326-3565 After April 15, 2009  
[billandpat@usfamily.net](mailto:billandpat@usfamily.net)

The Itasca Vintage Car Club reserves the right to administer the above policies,  
and we ask you to continue to work with us to provide an enjoyable and quality swap meet.

## Pre-registered vendors:

YOU **MUST** FILL OUT & RETURN THE **ST-19 FORM** WITH YOUR REGISTRATION.

1. **To be pre-registered** your money, registration form and ST-19 form must be received by July 21ST.
2. Vendors **must** be **pre-registered by July 4<sup>th</sup>**, to **hold** their **same spots** that they had LAST YEAR!
3. There will be a map at the main tent so you will be able to check to see if your name is on it.
4. Please don't ask us to find your spaces for you; we do not have the manpower.
5. The spaces will be marked with a flag with your name on it and may be in a slightly different location due to fairgrounds remodeling. **ANYONE FOUND PULLING A FLAG WILL BE ASKED TO LEAVE AND YOUR MONEY WILL NOT BE REFUNDED!**
6. Check-in will begin on Friday at 9 a.m.:
  - Outside vendors: Pre-registered outdoor spaces are \$30/space.
  - Inside vendors: You **MUST** pre-register for all indoor spaces at \$40/space. We would like all of you to wait near the lake and line up in the west parking lot. We will let you in about 2 p.m. Please unload as fast as you can, so we can begin to let the other vendors in. If you happen to get lined up in the field with the outside vendors; sorry, but you are stuck there.
  - All vendors: **Please stay with your vehicle until we check you in.** You will be given a tag to hang on your rearview mirror when you have been checked in. Leave the tag there as it allows free parking and lets everyone know you have been checked in.
7. We will be sending out confirmation cards as we receive your payment and registration. If you do not receive a confirmation card by July 15<sup>th</sup>, please contact Bill Benham.
8. Please send in for VENDOR SPACES ONLY, we do not collect camping fees. The Fair Board collects for camping. In the campgrounds you will pay the regular rate \$15/night and \$20 with electric. Camping on your vendor space is allowed
9. There will be no piggyback plugging in and no cords will be allowed to be strung across walkways or roadways.
10. We will hold spaces until SATURDAY at NOON, unless we are notified before hand. Money will be refunded, if you notify us before the show.

## If you decide not to pre-register, please be aware:

1. You will be lined up on the other side of the field from the pre-registered vendors. Please stay with your vehicle until we check you in.
2. You will be asked to fill out a blue card and a ST-19 form. Please print clearly so we will be able to put you on the mailing list. Outdoor spaces are \$35/space at the gate. So have your money ready, check in will then go faster. You will also receive a tag to hang on your rearview mirror to allow free parking.
3. You will be allowed in to set up after the pre-registered vendors.

## TO ALL VENDORS:

1. If you find a space this year that you would like to keep from year to year, please find the Swap Chairman and he will mark it on the map.
2. No new vendors will be allowed in on Sunday.
3. After April 15<sup>th</sup> we will start a list of new names for inside spaces.
4. If you have questions, you will not be able to get in touch with the Swap Chairman after July 21<sup>st</sup>, he will be at the fairgrounds preparing for the swap meet.

## BUILDING HOURS FOR 2009

Friday — Lock up is 9 pm

Saturday — Open at 7 am – Lock up is 6 pm

Sunday — Open at 7 am – Close whenever you want.

Itasca Vintage Car Club Presents...

# 38<sup>th</sup> Annual Northern Minnesota Car Show & Swap Meet

Sunday Only

Saturday & Sunday

## July 25<sup>th</sup> & 26<sup>th</sup> 2009

### Grand Rapids, MN

(Always the last full weekend in July – Rain or Shine)



#### FREE ADMISSION

\$5.00 per Car Parking Fee  
\$2.00 for Motorcycles  
\$10.00 for Motorhomes, Tour Buses, & Vehicles with Trailers

#### Old Cars, Parts, Antiques & Collectibles!

No Craft Items

#### PRE-REGISTRATION

for Vendors & Show Cars  
Must be in by  
**JULY 4<sup>th</sup>**

#### SHOW LOCATION : ITASCA COUNTY FAIRGROUNDS

\*\*\* 1 BLOCK E. AND 8 BLOCKS N. OF THE COURTHOUSE ON HWY. #2 \*\*\*

FOOD BOOTHS OPEN FRI., SAT., & SUN. - BREAKFAST AVAILABLE SAT. & SUN. ONLY

**FREE Registration & Roped Off Show Ring for Original Cars 1931 & Older!**

#### SHOW CAR EXHIBITORS

Draw for \$2000 in Prizes

#### CAR SHOW SUN., JULY 26<sup>th</sup> ONLY!

Show Time - 7:00 AM to 4:00 PM

Dash Plaques will be given for each Car

Show Cars on Roped-off Grass Turf  
NO "FOR SALE" SIGNS IN SHOW AREA

#### Drawing Rules:

Drawing at 3:15 p.m. - Must be Present to Win

Entry Fee is \$7.00 for Pre-registration and \$10.00 at the Gate

Only One Entry per Car - No Entries after 12:00 Noon

Cars must be 20 years or Older

Show Cars Only - No Unfinished Cars

No Classes - IVCC Members May not Enter

**(2) \$250 Prizes - (5) \$100 Prizes**

**(20) \$50 Prizes**

#### VENDORS

Friday night vendor set-up  
from 4:00 to 8:00 PM only

There will be Parking for the Public Friday Night  
Saturday & Sunday, Gates open at 7:00 AM

#### Two-day Vendor Spaces:

Indoor \$40.00 ea. PRE-PAID

Outdoor \$30.00 ea. PRE-PAID - \$35.00 ea. AT THE GATE

Outside spaces approx. 10'x30' Inside spaces approx. 10'x12'  
Vendor space may be in different locations due to fairgrounds remodeling.

Used Car Corral - \$20.00 for 2 days

Fairboard Policy - No Dogs Allowed

No bikes, skateboards, roller blades, scooters, etc.  
Please refrain from using Channel 5 on the fairgrounds  
No Motorized Personal Vehicles without a Handicap Permit & Proof of Insurance

#### AREA MOTELS INCLUDE:

Americana Motel 218-326-0369

AmericInn Motel 218-326-8999

Budget Host Inn 218-326-3457

Country Inn 218-327-4960

Forest Lake Inn 218-326-6609

Itasca Motel 218-326-3489

Morning Glory B&B 218-326-3978

Pine Acres Resort 218-326-2082

Pine Grove 218-326-9674

Quadna (Hill City) 218-697-8444

Ruttgers' Sugar Lake Lodge  
218-327-1462

Sawmill Inn 218-326-8501

Shallow Lake Motel (Warba)  
218-492-1481

Super 8 Motel 218-327-1108

The Lakes Inn 218-326-9655

Timberlake Lodge  
218-326-2600

Wendigo Lodge 218-327-2211

White Oak Inn & Suites  
(Deer River) 877-633-5504

Whitetail Inn (Hill City)  
218-697-2470

Camping at the Fairgrounds 218-326-6470

\$15 (\$20 Electric) a Night - No Reservations

Grand Rapids Area Convention & Visitors Bureau

800-472-6366 or 218-326-9607 - www.visitgrandrapids.com

Grand Rapids Chamber of Commerce

218-326-6619 - www.grandmn.com

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You can find us on the web at: [www.itascavintagecarclub.com](http://www.itascavintagecarclub.com)

Vendor Questions Only: Bill Benham 218-326-3565 after April 15<sup>th</sup> \* E-mail: [billandpat@usfamily.net](mailto:billandpat@usfamily.net)

General Questions: Kay Mueller 218-326-0234 \* E-mail: [carcrazy73@yahoo.com](mailto:carcrazy73@yahoo.com)

## SWAP MEET VENDORS

Mail form before JULY 4<sup>TH</sup> to: Itasca Vintage Car Club, P.O. BOX 131, Grand Rapids, MN 55744

Indoor Spaces: \$40 ea. pre-paid

Bring Your Own Tables

Outdoor Spaces: \$30 ea. pre-paid or \$35 at the Gate

No Food Items or New Arts & Crafts Items

( \*\* \* PLEASE PRINT CLEARLY \*\* \*)

Please Reserve \_\_\_\_\_ spaces  Outdoors  Indoors Enclosed is \$ \_\_\_\_\_ (Make Checks Payable to Itasca Vintage Car Club)

Name \_\_\_\_\_ Type of Merchandise \_\_\_\_\_

Address \_\_\_\_\_ Tax ID# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Cell Phone ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

Vendor Release - Please carry your own liability insurance Liability Release: \_\_\_\_\_

( \*\* \* ST-19 forms MUST be filled out and returned with vendor application!!! \*\* \*)

# Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

**Do not send this form to the Department of Revenue.**

<b>Print or type</b>	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State      Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

<b>Merchandise sold</b>	Describe the type of merchandise you plan to sell.

<b>Sales tax exemption information</b>	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

<b>Sign here</b>	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone (    )

**PENALTY** — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

# Information for sellers and event operators

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Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

## **Sales tax registration**

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

## **Information and assistance**

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at **[www.taxes.state.mn.us](http://www.taxes.state.mn.us)**.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.

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PO Box 131  
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To Our Swap Meet Vendors:

First we want to thank all past and potential new vendors for their interest in this year's swap meet.

Our club membership has expressed a desire to sharpen our focus concerning the nature of our yearly swap meet. Over the years, we feel that we have drifted from our primary purpose for holding the event. This letter is an attempt to re-establish our focus and define our criteria for vendors. We have set the following priorities:

- First, we prefer vendors to have car related items; namely, car parts and other items related to our hobby of collecting, restoring and showing cars.
- Second, we like to see antiques of all varieties.
- Third, we allow collectibles that are not new items.

Some vendors, once established as vendors, have introduced items outside those parameters. In addition, mistakes have been made on our part in allowing the vending of items outside our criteria. However, there is neither any benefit to be gained nor any obligation to perpetuate those mistakes.

By this letter, we hope to help you plan for participation in our event this year and in following years. If you find that your items do not fit within our criteria, we hope that you will be able to find an event more suited to your needs as vendors. We continue to reserve the right to evaluate and determine the appropriateness of any given vendor's wares and behavior in the decision to allow them to vend at our event.

Again, thank you for your expressed interest. If you have questions or comments, my E-mail address is [billandpat@usfamily.net](mailto:billandpat@usfamily.net). I can also be reached at the above IVCC address.

Sincerely,  
Bill Benham, IVCC Swap Meet Chair